

### **Table of Contents**

1	References	3
2	Version Control	
3	Copyright	3
4	Deal Management Upload Functions	4
4.1	Manual Submission of Deal Allocations Upload	4
4.1.1	Member Setup and FTP Process	4
4.1.2	Member Allocation Procedure	8
4.1.3	Upload File layout	
4.1.4	External Account Code1	0
4.2	Automated Submission of Deal Allocations Upload1	
4.2.1	Upload File layout1	3
4.3	Automated Submission of Same Day Allocations Upload1	7
4.3.1	Upload File layout1	
4.4	Automated Submission of Deals Upload2	1
4.4.1	Upload File layout2	
5	Set-up of E-mail Addresses	6

### 1 REFERENCES

	Docum	ent		Author	Version	Issue date
	Specification		-	Ingrid Smit	0.1	May 2013
Enhanceme	nts T + 3 Phase 2	- 2 <sup>nd</sup> App	roach			

### 2 VERSION CONTROL

Version	Updated By	Date	Reason for changes
0.1	Ingrid Smit	13 December 2013	New document
0.2	Barbara Teasdale	9 July 2014	Section on ALLOUP added
0.3	Barbara Teasdale	15 July 2014	Sections re-arranged
0.4	Barbara Teasdale	17 July 2014	Updates from Julian Amorim
0.5	Barbara Teasdale	16 August 2016	Change to the number of e-mail addresses permitted from 999 to 10
0.6	Chris Beilings	05 September 2016	Addition of new dataset for multiple successive file submissions.
0.7	Barbara Teasdale	29 September 2016	Clarification on the new dataset for multiple file submissions
0.8	Barbara Teasdale	15 December 2016	Addtion of detail on the Response file and email address increased to 100 from 10

### 3 COPYRIGHT

All intellectual property rights contained in this document, including but not limited to, all designs, trademarks, logos, text and images, whether registered or unregistered, are the intellectual property of the JSE and are protected by South African and international intellectual property laws and conventions. Save in respect of the user's personal use, the JSE reserves the right to take legal action in respect of any reproduction, copying, distribution, publication, alteration, adaptation or other use or communication of this document or part thereof, without the prior written consent of the JSE. None of the trademarks contained in this document may be used without the prior written consent of the JSE.

#### 4 DEAL MANAGEMENT UPLOAD FUNCTIONS

This manual covers the BDA upload functions that are available for the upload of Deals and Deal Allocations. The four options are:

- Manual Submission of Deal Allocations (Current Functionality)
- Automated Submission of Deal Allocations
- Automated Submission of Same Day Allocations
- Automated Submission of Deals

Note: As the Rand Indicator field (RI) is not included in any of the above layouts, it is not possible to upload an allocation against a ring fenced trade which has been booked free of value.

#### 4.1 Manual Submission of Deal Allocations Upload

The current functionality for uploading the deal allocations via the ALLOUP process on RPROC will remain in place.

#### 4.1.1 Member Setup and FTP Process

To set-up the FTP option on BDA, the Member must perform the following procedure, which is a once off action.

The Member must go to MENUA, T, DSN (or MENUA, =T.DSN) and the following screen will be displayed.

OPTN: T.DSN	BCS/A:	GENERAL TABLE	MAINTENANCE		DDMMMCC HH:MM:SS
ACTN:					XXXX XXX
TABLE: DATASE:	T NAMES	ST.	ART BROWSING	FROM:	
		IN	CL DEACTIVAT	ED : N	
F BRK PROCS-CI	DE DESCRIPTIC	N			
9 FINONL N	BBAP.SPRD.	XXX.FILENAME			
_					
_					
-					
_					
_					
_					
- PF1 HELP I	PF2 RETURN	PF4 MENU	PF7 PREV	PF8 NEXI	PF12 QUIT

Enter an 'N' in the 'F'unction column to insert the new data set name as per below.

OPTN: T.DSN	BCS/A: GENERAL	TABLE MAINTENANCE		DDMMMCC HH:MM:SS
ACTN:				XXXX XXX
TABLE: DATASET N	IAMES	START BROWSING	FROM:	
		INCL DEACTIVA	TED : N	
F BRK PROCS-CDE	DESCRIPTION			
_ 9 FINONL	BBAP.SPRD.FILENAME	1		
N 9 ALLOUP	BBAP.SPRD.XXX.ALLC	)C		
_				
_				
_				
_				
_				
_				
_				
PF1 HELP PF2	RETURN PF4 MEN	IU PF7 PREV	PF8 NEXT	PF12 QUIT

The Member will then generate a flat file at his own site and then FTP the flat file to the JSE Securities Exchange mainframe (BBAP.SPRD.xxx.ALLOC where xxx = broker alpha code). The FTP will be as per normal arrangements made by the JSE Securities Exchange and the Member. The Member will then schedule his FTP upload.

The Member must logon to BDA, and then go to MENUA, RPROC. Within RPROC the Member must find the ALLOUP transaction and enter a 'N' in the "FUNCT' column.

OPTN: RPROC	BCS	/A: UPD	ATE PROCE	ESS REQU	EST	DI	DMMMCC	HH:MM:SS
ACTN:							XXXX	XXX
PROCESS	: ALLO	JP BRO	KER ALLOO	CATION U	PLOAD	RI	EQUEST:	001
RUN FREQUENCY	: *	RUN DAY	:	QUARTE	R/HALFYEAR	START	MONTH:	
ONLINE / BATCH	: ONLI	NE						
REQUEST PROCESS	ING PARA	AMETERS						
NAME		VALUE						
EMAIL ID 1		NAME@MEM	BER.CO.ZA	A				
EMAIL ID 2		NAME@MEM	BER.COM					
EMAIL ID 3								
REQUEST OUTPUT	DESTINA	FION(s):	LOCAL					
	(	COPIES :	01					
		FORM :	STAD					
PF1/13 HELP P	F2/14 RI	ETURN P	F4/16 MAI	IN MENU	PF5 PRIN	TERS	PF12/2	4 QUIT

**Deal Management Upload Functions** 

The highlighted fields above must be entered and at least 1 e-mail address must be present. When the job has completed, an e-mail will be sent to the address/es captured to inform the outcome of the upload.

When enter is pressed, control returns to the RPROC screen and the job name will appear at the top of the screen as a reference job number.

Once the Member submits the job, the input file is read, validated and uploaded into DLDIR. Members can load as many files as they want on condition that the previous file has been processed i.e. once an e-mail notification has been received, only then may a new flat file be loaded.

Once the upload has taken place, the Member must follow the same procedures as per the Electronic Trade Confirmation Training Document in confirming the allocations.

Refer to FILE LAYOUT for the layout and details of the flat file.

The e-mail returned to the Member submitting the upload will contain the following information:-

The 'BROKER-CODE' displays the Member sending the flat file. The 'RECORDS READ' displays the total number of records read. The 'MESSAGE RECORDS' displays the number of comment records on the flat file. The 'RECORDS ACCEPTED' displays the number of records loaded to BDA. The 'RECORDS REJECTED' displays the number of records rejected. See below.

Two lines of details are displayed as per the Member comment set-up within the flat file.



Where records are rejected, the Member can log on to BDA to view the errors. The Member must then go to MENUA, COMPR. Within COMPR the Member must enter 'ALLO' and the current date as below:-

OPTN: COMPR BCS/A: CON	MMON ERROR ENQUIRY	DDMMCC2 HH:MM:SS
ACTN: 807:ENT	ER HIGHLIGHTED FIELDS	XXXX XXX
ERROR FORMAT CODE: ALLO	ERROR PROCESS DATE: CCYYM	MDD
PF1 HELP PF2 RETURN PF4 MENU PI	F5 TABLES PF7/8 PAGE PF2	II> PFIZ QUIT

The following screen will appear with the errors for the format and date specified.

OPTN: COMPR	BCS/A: COMMON ERROR ENQUI	RY DDMMMYY	HH:MM:SS
ACTN:		XXXX	XXX
ERROR FORMA FTP ALLOCAT	CODE: ALLO ERROR PROCESS D	ATE: CCYYMMDD	
BRK ACC-CDE	ERROR-MESSAGE		
XXX 5678345	TRADE QUANTITY MUST BE ENTERED		
_ XXX 9238746	ALLOCATION ACCOUNT NOT FOUND		
_ XXX 5628730	REFERENCE ORDER NUMBER IS NOT NUMERI	C	
_ XXX 2346789	TRADE QUANTITY MUST BE ENTERED		
_ XXX 1234567	INSTRUMENT ISIN/ALPHA IS INVALID		
PF1 HELP PF2	RETURN PF4 MENU PF5 TABLES PF7/8	PAGE PF11>	

The errors highlighted above must either be captured manually on DLDIR or resent as a flat file before the BDA batch run initiates. Only the errors need to be recaptured or resent.

### 4.1.2 Member Allocation Procedure

Where Members use FTP of allocations, the Member will have to confirm the allocation. This confirmation is to allow the Member to view the allocation and add or change any details before the BDA batch run. Where an allocation is not confirmed, BDA will reject the allocation during its batch run. On DLDIR panel 2, there is a ETC indicator. This will appear with a 'Y' to show that the allocation was done using ETC/FTP and the Member must remove the 'Y' to confirm that the Member has accepted the allocation. The Member can change the allocation details or he can delete the allocation whereby the Member must resend the allocation or capture it manually.

In the highlighted example below, panel 2 has 'Y's in the ETC indicator column for certain allocations. These 'Y's identify that the allocations have come from ETC/FTP. If the Member does not remove the 'Y's, the allocations will be rejected in the batch run. If the Member removes the 'Y's, he accepts the allocation and BDA will generate contract notes and forward them to the account holder during the BDA run on condition that there are no processing errors.

### Note: The need to update the ETC Indicator manually each time on DLDIR may be overridden per allocation account by changing the Automatic Upload Verification Indicator on STMNT to 'Y'.

OPTN: DLDIR		BCS/	'A:		Ι	DIRECT	DEA	ALS			DDMMMCC	HH:MM:SS
ACTN:											XXXX	XXX
		P/								INNER	OUTER	DEAL
F TYP PAGE	L	S	QTY			INSTR	A	PRICE		ACCOUNT	ACCOUNT	TERMS
A _ G009799	2 1	S		400	Ε	SAP	A		.00	18058	785655	AL
BG009799	31	S		306	Ε	SAP	Α		.00	42058	832222	AL
C _ G009799	4 1	S		600	Ε	SAP	Α		.00	42058	557320	AL
DG009799	51	S		250	Ε	SAP	A		.00	42058	373555	AL
E _ G009799	61	S		413	Ε	SAP	A		.00	48338	962222	AL
F _ G009799	7 1	S		100	Ε	SAP	A		.00	48458	996324	AL
G _ G009799	31	S		200	Ε	SAP	A		.00	48055	926261	AL
нG009799	91	S		300	Ε	SAP	A		.00	42358	1664533	AL
I _ G009800	) 1	S		912	Ε	SAP	A		.00	44428	3476777	AL
JG009800	1 1	S		300	Ε	SAP	A		.00	44566	7434576	AL
K _ G009800	2 1	S		700	Ε	SAP	A		.00	43498	1265669	AL
LG009800	31	S		500	Ε	SAP	A		.00	49808	994545	AL
M _ G009800	4 1	S		150	Ε	SAP	A		.00	12345	7224435	AL
N _ G009800	5 1	Ρ		100	Ε	APN		670	.00	42931	3775452	AL
O _ G009800	61	Ρ		500	Ε	APN		670	.00	43844	6745324	AL
PG009800	7 1	Ρ		700	Ε	APN		670	.00	44733	6243435	AL
QG009800	81	Р		600	Ε	APN		670	.00	45632	6234444	AL
1 HELP 2 R	ETUF	N		4 MI	ENU	J 5 TAB	BLES	5 7 PREV	81	VEXT 11 ·	> 12 QT	JIT

DLDIR panel 1

### DLDIR panel 2

OPTN: DLDIF	BCS/A:	D	IRECT DE	ALS		DDI	MMMCC	HH:MM:SS
ACTN:							XXX	XXX
CONS STRI	KE CLIENT	EXTERNAL	ETC	OPTION	CHG	NEGOTIATED	С	OMM
INDS PRIC	E REF.ORD	ACC CODE	IND A/F	P ID	CDE	COMMISSION	I	ND SCALE
A								
в								
С								
D	0000011		Y					
E	0000011		Y					
F	0000011		Y					
G	0000011		Y					
Н	0000011		Y					
I								
J								
к								
L								
M								
N								
0								
P								
Q								
PF1 HELP PF	2 RETURN PF4 M	ENU PF5 TA	ABLES PF	7 PREV	PF8	NEXT PF10	< PF	12 QUIT

#### 4.1.3 Upload File layout

The BDALLOUP module uploads allocations from a FTP'd flat file created by the Member. Allocations rejected can be viewed on COMPR or PCOMPR.

The following is the layout for a FTP trade allocations file from a Member:-

FIELD	FMT(LEN)	START – END	NOTES
BROKER-CODE	9(3)	001-003	M numeric broker code
REFERENCE-PAGE-NO	X(10)	004 - 013	O Must be spaces
REFERENCE-LINE-NO	X(2)	014 - 015	O Must be spaces
ACCOUNT-CODE	9(7)	016 - 022	M (BDA) if no external account code
PURCHASE/SELL-INDICATOR	X(1)	023 – 023	M 'P'urchase or 'S'ell
PRICE	9(7)V9(4)	024 – 034	O if 0, average will be assumed
QUANTITY	9(11)	035 – 045	M numeric value > 0
CHARGE-STRUCTURE-CODE	X(2)	046 - 047	O Must be spaces
CON-CHARGE-INDICATOR	X(1)	048 – 048	O Must be spaces
CONSOLIDATE-NOTE-INDICATOR	X(2)	049 – 050	O Must be spaces

TERMS-INPUT	X(8)	051 - 058	O Must be spaces - defaults to 'AL'
REFERENCE-ALPHA	X(2)	059 – 060	O Must be spaces
REFERENCE-ORDER-NUMBER	9(7)	061-067	O Must be numeric
EXTERNAL-ACCOUNT-CODE	X(7)	068 - 074	M if no account code
INSTRUMENT-TYPE	X(1)	075 – 075	O Must be E for Equity
INSTRUMENT-ALPHA	X(6)	076 - 081	M JSE share code
OTHER-ACCOUNT-CODE	9(7)	082 – 088	M (BDA) allocation account
NEGOTIATED-COMMISSION	9(13)V9(4)	089 – 105	O Must be zeroes
NEGOTIATED-SCALE	X(3)	106 - 108	O Must be spaces
NEGOTIATED-PERCENT-INDICATOR	X(1)	109 – 109	O Must be spaces
TRADE-CAPACITY	X(1)	110 - 110	M 'A'gency or 'P'rincipal
AVERAGE-INDICATOR	X(1)	111 – 111	O '*' if price = 0
ISIN	X(12)	112 – 123	M ISIN number
COUNTRY-CODE	X(2)	124 – 125	M 1 <sup>st</sup> 2 bytes of ISIN
FUND-CODE	X(3)	126 – 128	M If external-account-code is used
NON-BDA	X(1)	129 – 129	M Non-BDA only else space – see @
FILLER	X(7)	130 – 136	O Must be spaces
JSE-PROCESS-DATE	9(8)	137 – 144	X Must be zeroes
JSE-PROCESS-TIME	9(6)	145 – 150	Y Must be zeroes
	150	001 - 150	
	====	==========	

#### Notes:

М	= Mandatory	fields
IVI	- Manualory	neius

O = Optional fields

@ = This field must be set to 'N' for Members doing prime brokering.

X = Not available – date when JSE processed record - fields for BDA usage.

Y = Not available – time when JSE processed record - fields for BDA usage.

NB. All fields mandatory or optional must be space or zero filled. Fields are positional.

Any record within the FTP'd flat file where the broker-code = 'XXX' will be deemed a comment record and will not be processed. There should only be 2 records with broker-code = 'XXX' and these details will be displayed on the e-mail on confirmation of the upload. Details on these comment lines must be between columns 4 and 80.

#### 4.1.4 External Account Code

Great care must be taken when using the external-account-code. On BDA BDSNMNT, an external-account-code can be captured against a BDA account-code. Where an external-account-code is used, the fund-code must be attached to the external-account-code i.e. Old Mutual fund manager with an external-account-code of 'TRMD01' would be

captured as 'OMTTRMD01'. The FTP file has a specific field for the external-account-code and the fund code and they are NOT combined. Customer support will issue fund manager codes so as to standardise all members and fund managers.

The following ETC Fund Codes are currently available: -

- RMB-RMB Asset ManagementLLA-Liberty Asset ManagementIAM-Investec Asset ManagementOMT-Old Mutual Asset Management
- COA Coronation Asset Management
- AHA African Harvest Asset Management
- AGI Allan Gray Limited
- AMZ HSBC Asset Management
- FNI Franklin Templeton NIB Asset Management

### 4.2 Automated Submission of Deal Allocations Upload

The Automated Deal Allocation upload ALLUPO is similar to the current Manual Upload process ALLOUP but there is no requirement for users to schedule the processing of the upload file via RPROC. The user must FTP the upload dataset to the JSE where a batch job will automatically be submitted (via CONTROL-O) to process the uploaded records.

### Note: The need to update the ETC Indicator manually each time on DLDIR may be overridden per allocation account by changing the Automatic Upload Verification Indicator on STMNT to 'Y'.

The dataset to be uploaded will have the following format: BBAP.SPRD.UPLOAD.XXX.ALLUPO, the 'XXX' depicting the relevant 2 or 3 character broker alpha code.

A Member will be notified via the captured e-mail address whether the job has been successfully processed. See section 5 on further information regarding update of e-mail addresses for ALLUPO. This would be a once off set up of e-mail addresses for all uploads requested.

If not successful, the reasons, per line can be found on COMPR or on the report PCOMPR with error format code of 'ALLU' as per the Upload errors.

In addition to the COMPR notifications, a new response dataset will be created with the same dataset name as the upload file with the SEQUENCE number (as passed on the header record) appended to the end of the original file name

#### Example:

#### BBAP.SPRD.UPLOAD.XXX.ALLUPO.SYYYYYYY

The 'XXX' depicting the relevant 2 or 3 character broker alpha code The 'YYYYYYYY' depicting the sequence number as passed on the header record. See below for the record layout

It is recommended that sequence numbers are not reused. No verification is made on sequence numbers with respect to missing sequences. This is solely used to match an upload file to its respective response file. Should a sequence number be repeated by a member in that day then the applicable file will be overwritten.

Each file uploaded will be archived onto the daily upload file backup. The response file will also be archived onto a daily response upload file backup. The length of archive is still to be determined.

Response File Record Layout

BDA FIELD NAME	LENGTH	VALUE	DESCRIPTION
CARD CODE	9(3)	999	
BRK-CDE	9(3)		Broker Numeric Code

DATE	9(8)	Process Date
TIME	9(6)	Process Time
TOTAL RECORDS	9(9)	Total Number of Records excluding Header and
		Trailer Records
RECORDS PROCESSED	9(9)	Total Number of Successfully Processed
		Records
RECORDS REJECTED	9(9)	Total Number of Rejected Records
FILLER	X(653)	Spaces
COUNT OF MSGS FOR LINE	9(3)	Count of number of messages in this line, if
		multiple errors the line will be repeated for
		each error
ERROR MESSAGE	X(50)	Error message code
TOTAL LENGTH	700	

Field Name Data Type and length CARD-CDE 9(3) BRK-CDE 9(3) DATE 9(8) TIME 9(6) TOTAL RECORDS 9(9) **RECORDS PROCESSED** 9(9) **RECORDS REJECTED** 9(9) X(653) FILLER COUNT OF MSGS FOR LINE 9(3) ERROR MESSAGE X(50)

Below is a list of all possible errors that will result in the entire file being rejected.

'RECORD RECEIVED AFTER TRAILER' 'DUPLICATE TRAILER RECEIVED' 'BRK CDE NOT SAME AS HDR' 'TRAILER REC TOTAL NOT SAME AS RECS SENT' 'TRAILER NOT RECEIVED'

#### 4.2.1 Upload File layout

The file would consist of:

- A Header record
- Deals Upload details record(s)
- A Trailer record

**Deal Management Upload Functions** 

CARD CODE '000' CARD CODE '102' CARD CODE '999'



### a) Header record

	IFNOTU		F
BDA FIELD NAME	LENGTH	VALU	E
CARD-CODE	9(3)	0	
BRK-CDE	9(3)		
DATE	9(8)		
TIME	9(6)		
PREFIX	Х	'S'	Hardcoded Prefix for sequence number
SEQUENCE	9(7)		
PRINTER-ID	X(4)		

Below are the header record fields and validation rules

Field Name	Mandatory/ Optional	Data Type	Data Length	Values	Validation
CARD-CODE	M	NUMERIC	9(3)	000	0
BRK-CDE	М	NUMERIC	9(3)		Validated against BROKM on BDA
DATE	М	NUMERIC	9(8)	Process date	CCYYMMDD
TIME	М	NUMERIC	9(6)	Process Time	HHMMSS
PREFIX	М	CHARACTER	x	"S"	Hardcoded "S" - prefix to sequence for the file extension name of output file
SEQUENCE	Μ	CHARACTER	9(7)	Any unique sequence - alphanumeric	Broker controlled unique sequence (note: would be prefixed by 'S' for file extension) If this number is not incremented, the previous upload data will be overwritten
PRINTER-ID	М	CHARACTER	X(4)	Spaces	

#### b) Allocations Upload Detail record

BDA FIELD NAME	FMT(LEN)	START/END	NOTES
CARD-CODE	9(3)	001-003	M numeric broker code, value 102
BROKER-CODE	9(3)	004 - 006	M numeric broker code
REFERENCE-PAGE-NO	X(10)	007 - 016	O Must be spaces

REFERENCE-LINE-NO	X(2)	017 - 018	O Must be spaces
ACCOUNT-CODE	9(7)	019 – 025	M (BDA) if no external account code
PURCHASE/SELL-INDICATOR	X(1)	026 – 026	M 'P'urchase or 'S'ell
PRICE	9(7)V9(4)	027 – 037	O if 0, average will be assumed
QUANTITY	9(11)	038 - 048	M numeric value > 0
CHARGE-STRUCTURE-CODE	X(2)	049 – 050	O Must be spaces
CON-CHARGE-INDICATOR	X(1)	051-051	O Must be spaces
CONSOLIDATE-NOTE-INDICATOR	X(2)	052 – 053	O Must be spaces
TERMS-INPUT	X(8)	054-061	O Must be spaces - defaults to 'AL'
REFERENCE-ALPHA	X(2)	062 - 063	O Must be spaces
REFERENCE-ORDER-NUMBER	9(7)	064 - 070	O Must be numeric
EXTERNAL-ACCOUNT-CODE	X(7)	071-077	M if no account code
INSTRUMENT-TYPE	X(1)	078 – 078	O Must be E for Equity
INSTRUMENT-ALPHA	X(6)	079 – 084	M JSE share code
OTHER-ACCOUNT-CODE	9(7)	085-091	M (BDA) allocation account
NEGOTIATED-COMMISSION	9(13)V9(4)	092 - 108	O Must be zeroes
NEGOTIATED-SCALE	X(3)	109 - 111	O Must be spaces
NEGOTIATED-PERCENT-INDICATOR	X(1)	112 – 112	O Must be spaces
TRADE-CAPACITY	X(1)	113 – 113	M 'A'gency or 'P'rincipal
AVERAGE-INDICATOR	X(1)	114 - 114	O '*' if price = 0
ISIN	X(12)	115 – 126	M ISIN number
COUNTRY-CODE	X(2)	127–128	M 1 <sup>st</sup> 2 bytes of ISIN
FUND-CODE	X(3)	129 – 131	M If external-account-code is used
NON-BDA	X(1)	132 – 132	M Non-BDA only else space – see @
FILLER	X(18)	133 – 150	O Must be spaces
	150	001 - 150	

===

\_\_\_\_\_

### c) Deals Upload Trailer record

BDA FIELD NAME	LENGTH	VALUE
CARD-CODE	9(3)	999
BRK-CDE	9(3)	
DATE	9(8)	
TIME	9(6)	
TOTAL RECORDS	9(9)	
RECORDS PROCESSED	9(9)	
RECORDS REJECTED	9(9)	
FILLER	X(3)	

Below are the Trailer record fields and validation rules

Field Name	Mandatory/	Data Type	Data	Values	Validation
	Optional		Length		
CARD-CODE	М	NUMERIC	9(3)	999	999
BRK-CDE	М	NUMERIC	9(3)		Validated against BROKM on BDA
DATE	М	NUMERIC	9(8)	Process date	CCYYMMDD
TIME	М	NUMERIC	9(6)	Process Time	HHMMSS
TOTAL RECORDS	Μ	NUMERIC	9(9)	Total number of records(excluding any header and trailer records)	Must be filled to ensure all the records received. Total number of records(excluding any header and trailer records) Ensure the total number of records tie back to the total number passed in file. If not, reject the whole file.
RECORDS PROCESSED	Μ	NUMERIC	9(9)	Total number of successfully processed records	Number of successfully processed records (including sub headers, all records between the header and trailer records)
RECORDS REJECTED	М	NUMERIC	9(9)	Total number of rejected records	Number of rejected records (including sub headers, all records between the header and trailer records)
FILLER	М	CHARACTER	X(3)	Spaces	



### 4.3 Automated Submission of Same Day Allocations Upload

BDSDAYUP is an allocation upload for the released allocation accounts on Trade day (Same Day). The Same Day Allocations upload is processed and displayed for view and update on the SDALL screen. The age date on this upload must be the same as the BDA Online date.

### Note: The need to update the ETC Indicator manually each time on SDALL may be overridden per allocation account by changing the Automatic Upload Verification Indicator on STMNT to 'Y'.

The user is required to FTP the upload dataset to the JSE. On completion of the FTP upload, a batch job will automatically be submitted (via CONTROL-O) to process the uploaded records. Users are not required to schedule the processing of the upload file via RPROC.

The dataset to be uploaded will have the following format: BBAP.SPRD.UPLOAD.XXX.SDAYUP, the 'XXX' depicting the relevant 2 or 3 character broker alpha code.

A Member will be notified via the captured e-mail address whether the job has been successfully processed. See section 5 on further information regarding update of e-mail address for the SDAYUP. This would be a once off set up of e-mail addresses for all uploads requested.

If not successful, the reasons, per line can be found on COMPR or on the report PCOMPR with error format code of 'SDAY' as per the Upload errors.

In addition to the COMPR notifications, a new response dataset will be created with the same dataset name as the upload file with the SEQUENCE number (as passed on the header record) appended to the end of the original file name

#### Example:

#### BBAP.SPRD.UPLOAD.XXX.SDAYUP.SYYYYYY

The 'XXX' depicting the relevant 2 or 3 character broker alpha code

The 'YYYYYYY' depicting the sequence number as passed on the header record. See below for the record layout

It is recommended that sequence numbers are not reused. No verification is made on sequence numbers with respect to missing sequences. This is solely used to match an upload file to its respective response file. Should a sequence number be repeated by a member in that day then the applicable file will be overwritten.

Each file uploaded will be archived onto the daily upload file backup.

The response file will also be archived onto a daily response upload file backup. The length of archive is still to be determined.

#### **Upload File layout** 4.3.1

The file would consist of:

-	A Header record	CARD CODE '000'
-	Same Day Allocations Upload details record(s)	CARD CODE '100'

A Trailer record -

### CARD CODE '999'

a) Header record

BDA FIELD NAME	LENGTH	VALUE	
CARD-CODE	9(3)	0	
BRK-CDE	9(3)		
DATE	9(8)		
TIME	9(6)		
PREFIX	Х	'S'	Hardcoded Prefix for sequence number
SEQUENCE	9(7)		

Below are the header record fields and validation rules

Field Name	Mandatory/ Optional	Data Type	Data Length	Values	Validation
CARD-CODE	М	NUMERIC	9(3)	000	0
BRK-CDE	м	NUMERIC	9(3)		Validated against BROKM on BDA
DATE	М	NUMERIC	9(8)	Process date	CCYYMMDD
TIME	М	NUMERIC	9(6)	Process Time	HHMMSS
PREFIX	М	CHARACTER	х	"S"	Hardcoded "S" - prefix to sequence for the file extension name of output file
SEQUENCE	Μ	CHARACTER	9(7)	Any unique sequence - alphanumeric	Broker controlled unique sequence (note: would be prefixed by 'S' for file extension) If this number is not incremented, the previous upload data will be overwritten

#### b) Same Day Upload Detail record

BDA FIELD NAME	FMT(LEN)	START/END	NOTES
CARD-CODE	9(3)	001-003	M numeric broker code, Value 100
BROKER-CODE	9(3)	004 - 006	M numeric broker code



### JS≣

REFERENCE-PAGE-NO	X(10)	007 - 016	O Must be spaces
REFERENCE-LINE-NO	X(2)	017 - 018	O Must be spaces
ACCOUNT-CODE	9(7)	019 – 025	M (BDA) if no external account code
PURCHASE/SELL-INDICATOR	X(1)	026 - 026	M 'P'urchase or 'S'ell
PRICE	9(7)V9(4)	027 – 037	O if 0, average will be assumed
QUANTITY	9(11)	038 - 048	M numeric value > 0
CHARGE-STRUCTURE-CODE	X(2)	049 – 050	O Must be spaces
CON-CHARGE-INDICATOR	X(1)	051-051	O Must be spaces
CONSOLIDATE-NOTE-INDICATOR	X(2)	052 – 053	O Must be spaces
TERMS-INPUT	X(8)	054-061	O Must be spaces - defaults to 'AL'
REFERENCE-ALPHA	X(2)	062 - 063	O Must be spaces
REFERENCE-ORDER-NUMBER	9(7)	064 - 070	O Must be numeric
EXTERNAL-ACCOUNT-CODE	X(7)	071-077	M if no account code
INSTRUMENT-TYPE	X(1)	078 – 078	O Must be E for Equity
INSTRUMENT-ALPHA	X(6)	079 – 084	M JSE share code
OTHER-ACCOUNT-CODE	9(7)	085 - 091	M (BDA) allocation account
NEGOTIATED-COMMISSION	9(13)V9(4)	092 - 108	O Must be zeroes
NEGOTIATED-SCALE	X(3)	109 - 111	O Must be spaces
NEGOTIATED-PERCENT-INDICATOR	X(1)	112 – 112	O Must be spaces
TRADE-CAPACITY	X(1)	113 - 113	M 'A'gency or 'P'rincipal
AVERAGE-INDICATOR	X(1)	114 - 114	O '*' if price = 0
ISIN	X(12)	115 – 126	M ISIN number
COUNTRY-CODE	X(2)	127–128	M 1 <sup>st</sup> 2 bytes of ISIN
FUND-CODE	X(3)	129 – 131	M If external-account-code is used
NON-BDA	X(1)	132 – 132	M Non-BDA only else space – see @
FILLER	X(18)	133 – 150	O Must be spaces
	150	001 - 150	

===

\_\_\_\_\_

#### c) Deals Upload Trailer record

BDA FIELD NAME	LENGTH	VALUE
CARD-CODE	9(3)	999
BRK-CDE	9(3)	
DATE	9(8)	
TIME	9(6)	
TOTAL RECORDS	9(9)	
RECORDS PROCESSED	9(9)	
RECORDS REJECTED	9(9)	
FILLER	X(3)	

Below are the Trailer record fields and validation rules

Field Name	Mandatory/	Data Type	Data	Values	Validation
	Optional		Length		
CARD-CODE	М	NUMERIC	9(3)	999	999
BRK-CDE	М	NUMERIC	9(3)		Validated against BROKM on BDA
DATE	М	NUMERIC	9(8)	Process date	CCYYMMDD
TIME	Μ	NUMERIC	9(6)	Process Time	HHMMSS
TOTAL RECORDS	Μ	NUMERIC	9(9)	Total number of records(excluding any header and trailer records)	Must be filled to ensure all the records received. Total number of records(excluding any header and trailer records) Ensure the total number of records tie back to the total number passed in file. If not, reject the whole file.
RECORDS PROCESSED	Μ	NUMERIC	9(9)	Total number of successfully processed records	Number of successfully processed records (including sub headers, all records between the header and trailer records)
RECORDS REJECTED	Μ	NUMERIC	9(9)	Total number of rejected records	Number of rejected records (including sub headers, all records between the header and trailer records)
FILLER	Μ	CHARACTER	X(3)	Spaces	

#### 4.4 Automated Submission of Deals Upload

The Deals Upload program BDDLSUPL is based on the pre-dated deal concept and is processed in near real-time, once the file is accepted. Each deal must contain an inner and outer account, instrument alpha and age-date etc., the same as ALLOUP (Allocations Upload) currently.

### Note: These deals are not uploaded into any front-end panel.

The user is required to FTP the upload dataset to the JSE. On completion of the FTP upload, a job will automatically be submitted (via CONTROL-O) to process the uploaded records. It is not necessary to schedule the processing of the upload file via RPROC.

The dataset to be uploaded will have the following format: BBAP.SPRD.UPLOAD.XXX.DLSUPL, the 'XXX' depicting the relevant 2 or 3 character broker alpha code.

A Member will be notified via the captured e-mail address whether the job has been successfully processed. See section 5 on further information regarding update of e-mail addresses for the DLSUPL. This would be a once off set up of e-mail addresses for all uploads requested.

If not successful, the reasons, per line can be found on COMPR or on the report PCOMPR with error format code of 'DLSU' as per the Upload errors.

In addition to the COMPR notifications, a new response dataset will be created with the same dataset name as the upload file with the SEQUENCE number (as passed on the header record) appended to the end of the original file name

#### Example:

BBAP.SPRD.UPLOAD.XXX.DLSUPL.SYYYYYY

The 'XXX' depicting the relevant 2 or 3 character broker alpha code

The 'YYYYYYYY' depicting the sequence number as passed on the header record. See below for the record layout

It is recommended that sequence numbers are not reused. No verification is made on sequence numbers with respect to missing sequences. This is solely used to match an upload file to its respective response file. Should a sequence number be repeated by a member in that day then the applicable file will be overwritten.

Each file uploaded will be archived onto the daily upload file backup.

The response file will also be archived onto a daily response upload file backup. The length of archive is still to be determined.

A second deals upload dataset has been created and is available to all members using the BBAP.SPRD.UPLOAD.XXX.DLSUPL dataset.

This second dataset is specifically designed for those members who have the requirement to upload multiple files in quick succession.

To make use of this functionality, the dataset name to upload to is BBAP.SPRD.UPLOAD.XXX.DLSUPL.G(+1)

(The (+1) is part of the dataset name with no bearing on the sequence number and will stay (+1) for each upload.)

The file layout and response file names are exactly the same as for the uploads to BBAP.SPRD.UPLOAD.XXX.DLSUPL.

\*Important to note - Uploads to the BBAP.SPRD.UPLOAD.XXX.DLSUPL.G(+1) dataset must contain, in the header record, a unique (in perpetuity) sequence number per upload file per broker. Files uploaded to this dataset with a sequence number which had already been used will be ignored by the deals upload program. The sequence number is 7 characters (alpha or numeric or a combination) long and follows the prefix S in the header record.

#### 4.4.1 **Upload File layout**

The file would consist of:

-	A Header record	CARD CODE '000'
-	Deals Upload details record(s)	CARD CODE '101'
-	A Trailer record	CARD CODE '999'

- A Trailer record
- a) Header record

BDA FIELD NAME	LENGTH	VALUE	
CARD-CODE	9(3)	0	
BRK-CDE	9(3)		
DATE	9(8)		
TIME	9(6)		
PREFIX	Х	'S'	(Hardcoded Prefix for sequence number)
SEQUENCE	9(7)		
PRINTER-ID	X(4)		

Below are the header record fields and validation rules

Field Name	Mandatory/ Optional	Data Type	Data Length	Values	Validation
CARD-CODE	М	NUMERIC	9(3)	000	0
BRK-CDE	Μ	NUMERIC	9(3)		Validated against BROKM on BDA
DATE	М	NUMERIC	9(8)	Process date	CCYYMMDD

TIME	м	NUMERIC	9(6)	Process Time	HHMMSS
PREFIX	М	CHARACTER	x	"S"	Hardcoded "S" - prefix to sequence for the file extension name of output file
SEQUENCE	М	CHARACTER	9(7)	Any unique sequence - alphanumeric	Broker controlled unique sequence (note: would be prefixed by 'S' for file extension) If this number is not incremented, the previous upload data will be overwritten
PRINTER-ID	М	CHARACTER	X(4)	ELEC	

### b) Deals Upload Detail record

BDA FIELD NAME	FMT(LEN)	START/END	NOTES
CARD-CODE	9(3)	001-003	M numeric broker code, Value 101
BROKER-CODE	9(3)	004 - 006	M numeric broker code
REFERENCE-PAGE-NO	X(10)	007 - 016	O Must be spaces
REFERENCE-LINE-NO	X(2)	017 - 018	O Must be spaces
ACCOUNT-CODE	9(7)	019 – 025	M (BDA) if no external account code
PURCHASE/SELL-INDICATOR	X(1)	026 - 026	M 'P'urchase or 'S'ell
PRICE	9(7)V9(4)	027 – 037	O if 0, average will be assumed
QUANTITY	9(11)	038 – 048	M numeric value > 0
CHARGE-STRUCTURE-CODE	X(2)	049 – 050	O Must be spaces
CON-CHARGE-INDICATOR	X(1)	051-051	O Must be spaces
CONSOLIDATE-NOTE-INDICATOR	X(2)	052 – 053	O Must be spaces
TERMS-INPUT	X(8)	054-061	O Must be spaces - defaults to 'AL'
REFERENCE-ALPHA	X(2)	062 - 063	O Must be spaces
REFERENCE-ORDER-NUMBER	9(7)	064 - 070	O Must be numeric
EXTERNAL-ACCOUNT-CODE	X(7)	071-077	M if no account code
INSTRUMENT-TYPE	X(1)	078 – 078	O Must be E for Equity
INSTRUMENT-ALPHA	X(6)	079 – 084	M JSE share code
OTHER-ACCOUNT-CODE	9(7)	085-091	M (BDA) allocation account
NEGOTIATED-COMMISSION	9(13)V9(4)	092 - 108	O Must be zeroes
NEGOTIATED-SCALE	X(3)	109 - 111	O Must be spaces
NEGOTIATED-PERCENT-INDICATOR	X(1)	112 – 112	O Must be spaces
TRADE-CAPACITY	X(1)	113 – 113	M 'A'gency or 'P'rincipal
AVERAGE-INDICATOR	X(1)	114 - 114	O '*' if price = 0
ISIN	X(12)	115 – 126	M ISIN number

COUNTRY-CODE FUND-CODE NON-BDA	X(2) X(3) X(1)	127– 128 129 – 131 132 – 132	M 1 <sup>st</sup> 2 bytes of ISIN M If external-account-code is used M Non-BDA only else space – see @
TRADE-DATE	9(8)	133 - 140	M CCYYMMDD Today or previous business date
FILLER	X(10)	141 – 150	O Must be spaces
	150	001 - 150	
	====	======	

### c) Deals Upload Trailer record

BDA FIELD NAME	LENGTH	VALUE
CARD-CODE	9(3)	999
BRK-CDE	9(3)	
DATE	9(8)	
TIME	9(6)	
TOTAL RECORDS	9(9)	
RECORDS PROCESSED	9(9)	
RECORDS REJECTED	9(9)	
FILLER	X(3)	

Below are the Trailer record fields and validation rules

Field Name	Mandatory/ Optional	Data Type	Data Length	Values	Validation
CARD-CODE	Μ	NUMERIC	9(3)	999	999
BRK-CDE	Μ	NUMERIC	9(3)		Validated against BROKM on BDA
DATE	М	NUMERIC	9(8)	Process date	CCYYMMDD
TIME	М	NUMERIC	9(6)	Process Time	HHMMSS

TOTAL RECORDS	Μ	NUMERIC	9(9)	Total number of records(excluding any header and trailer records)	Must be filled to ensure all the records received. Total number of records(excluding any header and trailer records) Ensure the total number of records tie back to the total number passed in file. If not, reject the whole file.
RECORDS PROCESSED	Μ	NUMERIC	9(9)	Total number of successfully processed records	Number of successfully processed records (including sub headers, all records between the header and trailer records)
RECORDS REJECTED	М	NUMERIC	9(9)	Total number of rejected records	Number of rejected records (including sub headers, all records between the header and trailer records)
FILLER	М	CHARACTER	X(3)	Spaces	



### 5 SET-UP OF E-MAIL ADDRESSES

For the Upload files a once off set up, unless an e-mail address changes, of e-mail addresses is required. Response to each upload would be posted to these addresses. It should be noted that the positive as well as the negative responses would be posted.

Members can load the relevant e-mail address or multiple e-mail addresses to which the responses must be e-mailed to via the function T.EML against the relevant Process Type. A max of 100 e-mail addresses can be set up.

The following Process Types are required for responses to be received via e-mail.

-	Upload	→ DLSUPL	(Deals Upload)
-	Upload	→ SDAYUP	(Same Day Allocations)
-	Upload	→ ALLUPO	(Automatic Submission Deal Allocations)
-	Upload	→ ALLOUP	(Manual Submission Deal Allocations)

Each new e-mail address would require a new sequence number (i.e. SEQ of 001, the suffix of DLSUPL, displayed below).

Example of multiple e-mail addresses loaded for the 3 processes:

OPT	N: T.EML		BCS/A:	GENERA	L TABLE	MAI	NTENANCE			10DEC13	14:13:41
ACT	N:									0000	A30
TAB	LE: E-MAII	l Adi	DRESS		ST	ART	BROWSING	FROI	M:		
					IN	CL	DEACTIVA	ΓED	:	Ν	
FΒ	RK PROCS ,	/SEQ	DESCRIPTI	ON							
_	84 DLSUPL	001	JULIANA@J	SE.CO.Z	Ą						
_	84 DLSUPL	002	INGRIDS@J	SE.CO.Z	Ą						
_	84 ALLUPO	001	JULIANA@J	SE.CO.Z	A						
_	84 ALLUPO	002	INGRIDS@J	SE.CO.Z	7						
_	84 SDAYUP	001	JULIANA@J	SE.CO.Z	A						
_	84 SDAYUP	002	INGRIDS@J	SE.CO.Z	7						
_	84 ALLOUP	001	JULIANA@J	SE.CO.Z	7						
_	84 ALLOUP	002	INGRIDS@J	SE.CO.Z	A						
PF1	HELP	PF2	RETURN	PF4 M	ENU	PF7	PREV	PF	8 NI	EXT P	F12 QUIT



Should you have any queries regarding this manual please contact Customer Support on +27 11 520 7777

JSE Limited	Enquiries:
Equity Market	CustomerSupport@jse.co.za
One Exchange Square	Tel: +27 11 520 7777
Gwen Lane, Sandown	
South Africa	
Tel: +27 11 520 7000	
www.jse.co.za	

Disclaimer: The data provided in this document ("the Data") is for information purposes only and for no other purpose. The JSE does not guarantee or warrant the availability, the sequence, accuracy, or completeness or any other aspect of the Data (or part thereof) nor shall the JSE or any of its directors, officers, employees or agents be liable in any way to the reader or to any other person (natural or juristic) ("Person") whatsoever for any delays, inaccuracies, errors in, or omission in respect of such Data or the transmission thereof, or for any actions taken in reliance thereon or for any damages arising from the unavailability or termination of the display of the Data (or any part thereof) at any time without notice or any other liability of whatsoever nature to any Person.